



# JOB OPENING

## Troup County Government

<b>Position:</b> Security Technician (PT)	<b>Dept:</b> Sheriff's Dept.	<b>Salary:</b> \$12.00 /Hr
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Under general supervision and instruction this position is responsible for monitoring the entrance and exit doors of the Troup County Government Center.

### Qualifications/Knowledge:

- ⇒ Current valid driver's license
- ⇒ Must be at least 18 years of age
- ⇒ Skill in dealing with the public and providing customer service
- ⇒ Must be able to read and write
- ⇒ Must be able to lift and/or move items weighing up to 20 pounds
- ⇒ Must pass background check

### Essential Duties and Responsibilities:

- ⇒ Turns on X-ray machine
- ⇒ Gets necessary equipment ready for screenings
- ⇒ Opens the doors for the beginning of the shift
- ⇒ Screens purses, packages and other large items through the X-ray machine
- ⇒ Monitors metal detector, determines area of activation and conducts secondary screening with hand held metal detector
- ⇒ Assists citizens with questions and directions if needed
- ⇒ Turns off X-ray machine, locks doors and secures hand held metal detector after shift is complete
- ⇒ Performs all other related duties as assigned

**Employment Applications will be accepted Until 03/31/2025 on Troup County's website @ [www.troupcountyga.gov](http://www.troupcountyga.gov)**

Job #: 03242025 Security Technician

PT

*Valerie P. Heard*

Valerie P. Heard, Human Resources Director

*Eric Mosley*

Eric Mosley, County Manager

**Troup County is an Equal Opportunity Employer - A Drug Free and Tobacco Free Workplace**